

Document Imaging for HME

QS/I®'s Document Imaging module offers HME businesses a solution that will decrease staff filing time and paper storage space. The module will scan most documents and save them to the patient, doctor, carrier, item or transaction records for easy access.

Document Imaging Module

QS/I's Document Imaging Module for SystemOne® offers a better way to handle HME business document management and storage requirements. The module can save your HME business thousands of dollars over standalone document imaging systems. The module benefits your HME business by:

- **Ensuring Compliance:**

Be HIPAA compliant without investing in lockable file cabinets or file rooms and by meeting requirements for record confidentiality. Documents will reside on a computer that is password protected. Create a complete audit trail of paperwork that is organized and easily accessible within SystemOne. Scan DMEMAC Medicare-required documents like AOB, ROI, beneficiary-signed Medicare Supplier Standards, ABN, ADMC, proof of delivery, physicians Orders and CMNs to create digital files.

- **Enhancing Efficiency:**

Save electronic copies as received for easy access. By utilizing Document Imaging, files are as close as a keystroke or mouse click. Access to digital documents eliminates time spent searching through paper files for documents. The module also will reduce paper consumption.

- **Protecting Privacy:**

Built-in security options let you scan, index, recall, view and print electronic documents without compromising patient privacy. Password protection will limit access to only authorized personnel. The system automatically logs access by time, date and person who accessed the patient's record and documents. HIPAA requires that if patients request a list of those who accessed their file, that information must be made available. Document Imaging allows you to print that information quickly.

Document Imaging Interfaces

Besides offering its own Document Imaging module, QS/I has chosen to interface SystemOne with three of the healthcare industry's most popular document imaging programs. With the purchase of the Document Imaging Interface, you can with a single mouse click jump from a patient record in SystemOne to the corresponding patient's scanned documents in one of the Document Imaging programs. Please contact your SystemOne marketing representative for more information.

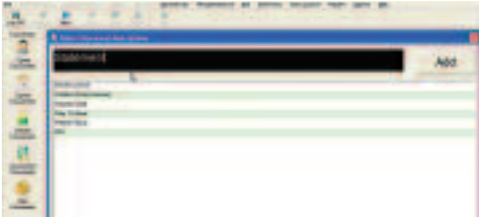
Other benefits of the Document Imaging module include:

- Define document types and add new ones as needed
- Share patient and doctor scanned documents with QS/I's pharmacy management system
- Works with any TWAIN compliant scanner, including a flat-bed scanner for non-paper items like insurance cards and driver's licenses, and an upright scanner for scanning paper documents. Document Imaging software license provides usage rights to modules for HME and pharmacy



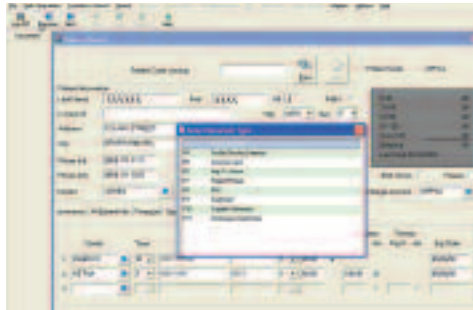
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Imaging



- Scan and save electronic copies
- Save documents with patient, transaction, doctor, item or carrier records for easy access
- Scan, index, search, recall, view and print electronic copies as needed

Security



- Built-in security options help ensure HIPAA security compliance
- Restrict access to only authorized staff through password protection
- Track who made document changes and when

HARDWARE, SOFTWARE AND OPERATING SYSTEM (MINIMUM REQUIREMENTS)

- Intel Celeron or Pentium IV processor - 1.8GHz Processor Speed
- Several scanner options are supported by and available from QS/1
- 512MB of RAM memory
- Users of QS/1's Host/Remote or Enterprise must purchase individual copies of the Document Imaging module for each location
- One document imaging software license provides usage rights to modules for both HME and pharmacy
- Windows 2000 or XP



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